

**DGE&T – 19/03/2014 – CD**  
**Government of India**  
**Ministry of Labour & Employment**  
**Directorate General of Employment & Training (DGE&T)**  
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Shram Shakti Bhawan, New Delhi  
Date: 15<sup>th</sup> May, 2014

To

All the members of National Council for Vocational Training  
(As per list enclosed)

Subject:- 41<sup>st</sup> meeting of National Council for Vocational Training-minutes regarding.

Sir/Madam,

Please find enclosed the minutes of the 41<sup>st</sup> meeting of the National Council for Vocational Training (NCVT) held on 30<sup>th</sup> April, 2014 under the Chairmanship of Hon'ble Minister of Labour and Employment in Main Committee Room, 'C' Wing, Shram Shakti Bhawan, Rafi Marg, New Delhi.

You are requested to forward your comments/observation if any, on or before 1<sup>st</sup> June, 2014, to enable us to finalise the minutes for further action on recommendations.

Yours faithfully



(R. L. Singh)

Dy. Director General (Trg.)/  
Member-Secretary NCVT

Copy to:

1. Directors dealing with Vocational Training of States /UT administrations other than included in list of NCVT members.
2. Directors, ATI/Chennai, Hyderabad, Mumbai, Kolkata, Kanpur, Ludhiana, FTI-Bangalore & Jamshedpur & NIMI-Chennai.
3. RDAT-Kanpur, Mumbai, Kolkata, Chennai, Faridabad & Hyderabad
4. Principal, CTI-Chennai, MITI- Haldwani, Calicut, Jodhpur, Choudwar, NVTI-Noida, All RVTIs.
5. DDG(E), DDG(AT), Dir(Admin), Dir(WOT), DT(SDI), DAT, Dir (Projects)
6. All section of DGE&T H.Q.

Copy for information to:-

- I. P.S. to Minister (Labour & Employment)
- II. P.S. to MoS (L&E)
- III. P.P.S. to Secretary, (L&E)
- IV. P.P.S. to DG/JS



(Amrit Pal Singh)  
Dy. Director of Training

### **List of NCVT Members**

1. Smt. Pushpa Subrahmanyam,  
Joint Secretary,  
Ministry of Textiles,  
Udyog Bhawan  
New Delhi.
2. Shri R.K. Rai,  
Director  
Office of Development Commissioner  
(Micro, Small and Medium Enterprises)  
Ministry of Micro, Small and Medium  
Enterprises  
Govt. of India  
'A' Wing, 7<sup>th</sup> Floor, Room No. – 723-A,  
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(Phone: 23062561)
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New Delhi – 110001  
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5. Shri Avinash Joshi,  
Joint Secretary (PC),  
Department of Chemicals and  
Petrochemicals,  
Ministry of Chemicals and Fertilizers,  
Shastri Bhawan,  
New Delhi – 110115
6. Shri Arun Kumar Jha  
ADDL General Manager (HRDC),  
Human Resource Development Centre,  
Bharat Heavy Electricals Limited  
Ramachandrapuram  
Hyderabad – 502032, Andhra Pradesh
7. Shri Sohan Lal Gupta  
All India Secretary,  
Bharatiya Mazdoor Sangh  
Mini Bank, Pehwa  
Distt. Kurukshetra – 136128 (Haryana)  
Mob. 9416292072
8. The Director,  
Directorate of Training & Employment,  
Guru Govind Singh Marg,  
Lucknow, U.P - 226004
9. The Director,  
Directorate of Employment & Training  
New Secretariat,  
Vikas Bhawan, Patna - 800015
10. The Director,  
Directorate of Vocational Education &  
Training, 3,  
Mahapalika Marg, Mumbai -400001
11. The Director (Training),  
Directorate of Technical Education,  
Government of Rajasthan, W-6,  
Residency Road, Jodhpur,  
Rajasthan - 342004
12. The Commissioner,  
Directorate of Employment & Training  
BRK Rao Bhawan 3rd Floor D-Block,  
Tankbund Road Hyderabad -500001

13. The Director, Directorate of Industries & Commerce,  
Shilpudyog Bhawan, Pt. Nehru Complex, Kunjaban, Agartala,  
Tripura - 799 006
14. Directorate of Technical Education,  
Sector – 12, Punjab Engineering College Campus,  
Chandigarh – 160012
15. Shri Ram Avtar,  
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Gali No. 1, Gohana Road, Sonipat,  
Haryana
16. Shri Santosh Lohar  
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MLA Layout, Kalena Agrahara,  
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17. Shri Madhukar Anant Pathak,  
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Kamothe, Khandeshwar  
Rly. Stn. Road, Navi Mumbai
19. Dr. Vijay Singh Chauhan  
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Uttar Pradesh
20. Shri P.K. Ravi Thejus,  
Ambalathumbhagam P.O.,  
Poruvazhy, Kollam District, Kerala
21. Mrs. Tharahai Cuthbert  
Anbuaham, 138, Ganeshpuram,  
Negercoil, Kanyakumari District,  
Tamilnadu - 629001
22. Shri Parameshwaran Balakrishnan  
Head ( Employee Relations & CSR)  
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Fort, Mumbai 400 001



## MINUTES OF THE 41<sup>ST</sup> MEETING OF NATIONAL COUNCIL FOR VOCATIONAL TRAINING HELD ON 30TH APRIL 2014, NEW DELHI

41<sup>st</sup> Meeting of National Council for Vocational Training (NCVT) was held on 30<sup>th</sup> April, 2014 in C-Wing, Shram Shakti Bhavan, Rafi Marg, New Delhi under the Chairmanship of Shri Oscar Fernandes, Union Minister for Labour & Employment. The list of the participants is at **Annex-I**.

2. Shri R.L. Singh, Dy. Director General(Training), while welcoming Hon'ble Minister for Labour & Employment, (as Chairman of NCVT) and other Hon'ble members of the newly constituted Council, stated that NCVT has been reconstituted for a period of three years w.e.f. March 2014 and welcomed the new members to the meeting. He further requested Secretary L&E to deliver her welcome address.

3. Mrs. Gauri Kumar, Secretary (L&E) appreciated the work being done by NCVT in guiding the vocational training in the country. She said that the area of vocational training has been witnessing very fast changes and it was a big challenge to keep our courses industry relevant and ensure the quality of training. ITI trainees are the backbone of competitiveness and productivity of our manufacturing industry as they form the critical link of skilled manpower along with supervisors and engineers. The network of ITIs is the largest vocational training infrastructure in the country and therefore it was imperative to urgently re-establish brand equity of this system so that not only youth are attracted to these institutions but also the ITI pass outs meet the expectations of the industry.

She explained in detail the new framework which has been institutionalized to meet this objective. Mentor Councils for major sectors have been set up with participation of eminent representatives of industry and academia, Chairs and Incubation Centres are being set up in premier institutions like ITIs and the latest distance learning technologies are being planned to be used for upgrading the competency of the instructors. She also highlighted the steps being taken to boost the utilization of seats of private ITIs through proposed grading of these institutions and scholarship to trainees from weaker sections in ITIs obtaining good grading.

4. At the request of member Secretary, NCVT, the Chairman of the Council, Hon'ble Minister for Labour & Employment, addressed the Council. In his presidential address the Chairman welcomed the members of the Council and informed them that Hon'ble Prime Minister was taking keen interest in skill development in a much bigger way and the efforts



were to make it inclusive and equitable. While informing the members about the requirement of trained manpower in countries like US and Europe due to their ageing population, he emphasized upon the need for skill development of youth to compete with rest of the world. He further stressed upon the need the product of ITI system should be acceptable to the market therefore we should be able to train our youth with hands on skill by providing sufficient raw material to trainees for carrying out practical jobs.

While mentioning the International Skill Competition, Hon'ble Minister stressed upon the need to ensure participation of ITI pass outs in International Skill Competition and to examine how many students participated and how many got selected and how many got prize.

Hon'ble LEM also highlighted the issue for training of trainers and mentioned that trainer's qualification and his hands on skill should be such that he commands respect from trainees. Mentioning the DGE&T proposal for setting up 50,000 Skill Development Centers, he raised the issue of getting trained trainers for these centers. He also suggested that a small team may be set up to look in to the suggestion for including native skills in ITI curriculum.

5. DDG(T) informed the members that in order to foster the spirit of healthy competition among the trainees of the Craftsmen Training Scheme(CTS) & Apprenticeship Training Scheme(ATS) , All India Skill Competitions for Craftsmen and Apprentices were being held regularly by DGE&T and winners of these competitions i.e., Best Establishment and Best State were awarded with running Trophy and Shield respectively. He requested Hon'ble Minister of Labour & Employment to give away the following awards:-

(i) Best Establishment:

Certificate of Honour and running Silver Trophy was awarded to M/s BOSCH Ltd., Bangalore for being declared as Best Establishment in 87<sup>th</sup> to 91<sup>st</sup>- All India Skill Competition for Apprentices.

(ii) Best State:

Merit certificate and Running Shield was awarded to the State of Maharashtra and West Bengal for being declared the best state in the 48<sup>th</sup> and 49<sup>th</sup> All India Skill Competition for Craftsmen respectively.

6. Hon'ble Chairman while giving away the trophies and Certificates expressed his satisfaction for the work being done by DGE&T, State Governments and Industries in skill building of the youth. With permission of the Chair, DGET requested Secretary (NCVT) to take up the agenda items one by one.

## **ITEM No. 1: Approval of recommendations of Working Group (WG).**

Member Secretary informed the members that a Working Group was constituted under M/o Labour & Employment for examining all aspects of the various DGE&T schemes including Craftsmen Training Scheme (CTS) and suggesting improvements therein. The Group had participation from several states. He also briefed the Terms of Reference of Working Group and informed that some of the recommendations of Working Group need consideration of NCVT before its implementation. Those recommendations along with suggested action plan had been summarized and placed before the council for discussion. He requested the council to discuss each recommendation and give their comments/approval. Thereafter, following items were taken up one by one:

**Para 5.1.1.i :** Based on the recommendation of Working Group that trades under CTS to be rationalized and restricted to the top 25 trades where maximum demand exist and following was proposed:

- i. All 6 months courses under CTS be transferred into Modular Employable Courses under Skill Development Initiative Scheme.
- ii. All the other revamped curricula recommended by Mentor Councils would be placed before the Sub-Committee on Norms and courses for its approval and implementation from the session starting from August, 2014.

Council approved the above proposals.

**Para 5.1.1.ii :** Working Group recommended that Specialised modules to be dropped, BBBT / AM courses to be converted into semester system ,AM modules may be restructured like CTS and NTC to be awarded to candidates passing out of CoE modules with low popularity may be converted into SDIS modules.

As all the above issues were being discussed by the Core Groups and Mentor Council, therefore, it was proposed that once the recommendations of Mentor Council were finalised, issue would be placed before Sub-Committee of NCVT on Norms and Courses for approval.

Council approved the above proposal.

**Para 5.1.1.iii.:** Rrecommendation of Working Group was discussed with mentors and based on discussion following was proposed regarding Craft Instructors Training Scheme(CITS) :



- (i) Instructor training programme may be kept of one year duration consisting of two semesters as under

For Engineering trades: 1st Semester by combining Trade Technology I (TT-I) and Engineering Technology (ET) and 2nd Semester by combining Trade Technology II (TT-II) and Training Methodology (TM)

For non-Engineering trades: 1st Semester by combining Trade Skill-I and Vocational calculation & Science and 2nd Semester by combining Trade Skill-II and Training Methodology

In both the above cases the examination will be conducted at the end of each semester.

- (ii) Instructor having Diploma/ Degree qualification with 3 years teaching experience will be allowed to appear directly in exam of 1st semester both in case of Engineering as well as non- Engineering trades. However, they will have to go for regular training for 2nd Semester.

- (iii) The detailed guideline for implementation of instructor training programme including fixed calendar for entire academic year will be prepared and will be placed before Sub-Committee of NCVT for approval.

- (iv) For every unit in a trade, one of the instructors appointed should be with professional qualification as ITI pass-outs with National Craft Instructor Certificate ( for trades where CITS was available) and one should be with professional qualification as degree / diploma holder, who will be trained in CITS in prescribed time as per qualification for Vocational Instructor of ITIs. (Annex-II).

Council approved the above proposals with the direction that completing CITS course for every instructor within three years of his joining should be made mandatory condition for the purpose of affiliation. Council further recommended that the contractual appointment to the post of instructors should not be for a period of more than one year, and also that within the period of this one year, all the vacancies should be filled through regular recruitment with the objective of ensuring commitment of the instructors for quality training on the basis of a career in this field.

**5.1.1 iii:**Based on the recommendation of Working Group, it was proposed that admission to CITS courses will be done centrally through Common Entrance Test (CET) for admission in CITS courses conducted by DGE&T. Trainees will be admitted in DGE&T institutes based upon their rank through central Counselling. Admission in ITOT proposed to be set up by State Government under World Bank assisted Vocational Training Improvement Project or otherwise would also be made through Central Counselling System. However, 25% seats in these institutes will be reserved for State sponsored candidates and admission to these candidates will be done directly to institutes/trades. These candidates would not require to be appeared for CET. The vacant seats in this category shall be filled through counseling. The central reservation system would be followed for admission in all the Central institutes and State reservation system of respective States would be followed for admission in State ITOT.



Council approved the above proposal.

**Para 5.1.5 :** Working Group recommended complete revamp for skill competitions and opening the competition for trainees of Skill Development Initiative (SDI) Scheme as well as separate competition for instructors. Based on this, it was proposed that a new scheme may be taken up, with approval from finance for implementation of these recommendations.

Council recommended that the skill competition for SDI trainees should be organised separately. Similarly, the skill competition for instructors should be organised separately and not along with the competition for ITI students/pass outs. Council also recommended that necessary steps should be taken to ensure that ITI students/pass outs should be able to participate in international skill competitions.

In addition to above, on recommendation of Working Group it was proposed that date for All India Skill Competition may be shifted from January to such that trainees of Final semester may participate in Skill Competition.

Council approved the above proposal.

**Para 5.2.2.1 :** Working Group recommended to prescribe clear instructor qualification for each trades under CTS. Accordingly it was proposed that , clear instructor qualifications for all CTS courses as per the requirements of individual trade included in syllabi of each trade under CTS which are under revision . These syllabi would be subsequently approved by Sub-Committee of Norms and Courses, before implementation.

Council approved the above proposal.

**Para 5.2.2.2:** On the basis of recommendations of WG, IMCs of respective ITIs be delegated the authority to hire Contractual faculty against all vacant sanctioned posts in ITIs. Also, a minimum salary of at least Rs.14,000 p.m. for contractual instructors be prescribed with 5% annual growth. However, as per existing norms for remuneration of contract faculty in ITIs, it should be kept equal to consolidate monthly salary of a regular newly appointed instructor of the Government ITIs.

The Council approved the above proposal with the modification that minimum salary shall not be less than Rs.14,000 per month for contractual instructors with 5% annual growth.

The Council further advised that a study may be undertaken separately on the issue of large number of seats remaining vacant in engineering colleges in states of Andhra Pradesh, Tamil Nadu and Karnataka and its implication for utilisation of seats in ITIs in these states.

**Para 5.2.2.3 :** On the basis of recommendations of WG, it was proposed that all State Governments may be advised to appoint full time Principals for every ITIs. Also, one Principal not to be allowed to hold the charge of other ITIs situated physically away not more than 50



Km., for more than 3 months and trainees of ITIs without a full time Principal continuously for 6 months will not be allowed to appear in that semester examination.

Council approved the above proposal.

**Para 5.2.2.4 :** Rates for remuneration and invigilation evaluation of answer sheets and for practical examinations etc. were revised in year 2008. On recommendation of WG it was proposed to enhance these rates. The existing and revised rates are as under:

1.	<b>Chairman , Board of Examiners</b>	Rs 200/-per day	Rs 1500/-per day
2.	<b>Superintendent of Examination</b>	Rs.150 /-per day	Rs.1000 /-per day
3.	<b>Invigilators</b>	Rs.100/-per session	Rs.700/-per session
4.	<b>Group C staff</b>	Rs. 100/-per session	Rs. 250/-per session
4.	<b>Group D staff</b>	Rs. 60 /-per session	Rs. 250 /-per session
5.	<b>Project Guide</b>		
	<b>External Guide</b>	Rs.400	Rs.1500
	<b>Internal Guide</b>	Rs.200	Rs.1500
6.	<b>Evaluation of answer book</b>		
	<b>i. Trade Theory</b>	Rs. 25 per paper per trainee	Rs. 50 per paper per trainee
	<b>ii. Practical</b>	Rs .50 per paper per trainee	Rs .150 per paper per trainee
	<b>iii. Work shop Calculation and Science</b>	Rs. 25 per paper per trainee	Rs. 50 perpaper per trainee
	<b>iv. Engineering Drawing</b>	Rs.25 per paper per trainee	Rs.50 per paper per trainee
	<b>v. Social Study</b>	Rs. 25 per paper Per trainee	Rs. 50 per paper Per trainee

Council approved the enhanced rates as proposed.

**Para 5.2.2.4 :** Examination fee, being charged from the trainees appearing for the All India Trade Test was fixed in year1995. It was proposed to enhance these rates as under:

Item	Present rates	Revised rates
Regular trainees(first attempt): for both one year and 2 years course, per semester	Rs.25/-	Rs 100
Regular trainees(second and subsequent attempts) per semester	Rs.30/-	Rs 200
Private trainees per semester for each attempts	Rs. 50 6	Rs 500

Council approved the above enhanced rates. Council also approved that a part of examination fee be reimbursed by State/ UT to DGE&T to meet the expenses involved in printing, packing, dispatch, collection and evaluation of Optical Mark Recognition (OMR) Sheet.

**Para 5.2.3.1:** In order to ensure smooth functioning of various inter-related activities which are required in the modified semester system, it was proposed to have an operational calendar of all the activities to be performed in a semester. The session in ITIs shall start from 01st August/ 01st February. Accordingly an operational calendar, was proposed for implementation from session starting from August, 2015

Council approved the above proposal.

**Para 5.2.3.2 :** In line with recommendation of Working Group, it was proposed that the entrance examinations for admission in Govt. ITIs should be phased out over a period of next 2 years i.e. up to year 2016 and all the States should move to centralized admission at State level based on merit of qualifying examination.

The proposal was approved by Council with the advice that the admissions to seats in private ITIs be also streamlined by including them in admission process to be done by the states centrally. NCVT also recommended that the proposed VTIP portal should have provision for state specific windows for facilitating admission in the states which do not have infrastructure for online admissions centrally. It was further recommended that the VTIP portal should also be linked with National Career Service portal.

**Para 5.2.3.3 :** Based on recommendation of Working Group, it was proposed that all theory examination papers be conducted only in Government / Government aided institutions. The examination centre allotted should be within 25 Km of the ITI where the trainee is undergoing training and with a maximum cap of 500 candidates per examination centre. To observe this distance limit, relaxation for holding examination in other examination centres would be given by DGET on recommendations of the State Directors. Also in every examination room, at least one invigilator must be from Government institute/ polytechnic/ college.

The council approved the above proposal. DGET was authorised to make specific arrangements in case any difficulties is faced in any particular states in conduct of practical examinations.

**Para 5.2.3.5 :** It was, proposed that e-enabled certification system with an online verification mechanism to the general public be implemented. However, it would be implemented when VTIP portal is fully functional. NCVT was also apprised that a decision was taken to include the name of training provider and the period of training in the certificates being issued in MES scheme.

Council approved the above proposal.



**Para 5.2.3.6 :** On recommendation of Working Group, it was proposed that if State Governments want to facilitate trainees admitted under SCVT to appear for AITT under NCVT then training programme under SCVT may also be conducted in semester system. Trainees after passing a semester exam in SCVT would be allowed to appear in corresponding semester exam of NCVT.

The proposal was approved with the advice that the experience of the conduct of semester examinations so far should be studied and corrections if necessary should be made from the next examination.

**ITEM No. 4103.2: Re-constitution of Sub-Committee of NCVT dealing with affiliation.**

Member Secretary informed the council that National Council for Vocational Training has now been reconstituted for a period of three years w.e.f. 19<sup>th</sup> March, 2014, the Sub-Committee of NCVT dealing with affiliation is also proposed to be reconstituted. It was proposed that following Sub committees, be constituted having the same composition which was approved earlier by the outgoing council. The members would be appointed on above committees for a period of one year on rotation basis.

	No. of members
1. Director General	Chairman
2. Central Departments/Ministries	2 member on rotation basis
3. Representative from State Govt./UT Administrations.	7 members
4. Representative from Employers	1 member on rotation basis
5. Representative from Workers Organizations	1 member on rotation basis
6. Experts	2 members on rotation basis
7. Representative from Scheduled Castes	1 member
8. Representative from Women	1 member
9. Co-opted members, if any	
10. DDG(T)	Member secretary

Council approved the above composition for reconstitution of sub-committee of NCVT for affiliation. The council further advised that it should be ensured that deficiency if any, noticed during the inspection by QCI should be conveyed in writing to the representative of the applicant institution at the end of the inspection itself then and there and a proper receipt for the same may be kept in record.

**ITEM No. 4103.3: Re-constitution of Sub-Committee of NCVT for “training norms and standards”.**

Member Secretary informed the council that National Council for Vocational Training has now been reconstituted for a period of three years w.e.f.19th March, 2014; it was proposed that the Sub-Committee of NCVT for training norms and standards may also be reconstituted with the same composition which was approved earlier by the outgoing council. Accordingly following composition was proposed. The members would be appointed on above committees for a period of one year on rotation.

		No. of members
1.	Director General	Chairman
2.	Central Departments/Ministries	2 member on rotation basis
3.	Representative from State Govt./UT Administrations.	4 members on rotation basis
4.	Representative from Employers	2 member
5.	Representative from Workers Organizations	2member
6.	Experts	2 members on rotation basis
7.	Representative from Scheduled Castes	1 member
8.	Representative from Women	1 member
09.	DDG(T)	Member Secretary

It was proposed that the above committee may also be empowered to approve the curricula for implementation under CTS and CITS courses, including higher employment potential specially designed courses according to the need of local industry.

Council approved the above proposals for reconstitution of sub-committee of NCVT for norms and courses and empowered it to approve the curricula for implementation under CTS and CITS courses, including higher employment potential specially designed courses according to the need of local industry.

**ITEM No.4103.4: Space norms for Corridors, Verandas, Staircase, Drinking Water Fountains, toilets, etc. for setting up of new ITIs**

Council empowered the Sub-Committee on Norms and Courses to examine and finalised the norms suggested by CSTARI for Space norms for Corridors, Verandas, Staircase, Drinking Water Fountains, toilets, etc. for setting up of new ITIs.



The Council further guided that the norms may be made generic and a time may be given to the applicant institute to comply with these requirements. It was also advised that steps should be taken to make QCI software user friendly.

**ITEM No.4103.5: Providing Scribe for physically handicapped/ mentally challenged candidates appearing for All India Trade Test (AITT)**

Following norms were proposed for Providing Scribe for physically handicapped/ mentally challenged candidates appearing for All India Trade Test (AITT)

1. Scribe will be allowed for writing the theory papers only in the All India Trade Test (AITT) of Craftsmen.
2. The candidate and the scribe will report in person one day before the commencement of the examinations one before the Principal of the examination centre along with the order obtained from the concerned State Director dealing with Craftsmen Training Scheme (CTS) for identification and verification of certificates of the scribe. The scribe will also furnish a declaration with regard to his qualification, willingness and eligibility along with all his original certificates.
3. The academic qualification of scribe should not be equal to or more than the entry qualification of the trade. The scribe should not be a technical person.
4. After identifying the scribe and verifying qualification and genuineness of the declaration, if eligible, the Principal will issue an Admission Ticket to the Scribe with a photo under proper attestation and seal of his office.
5. The Candidate and the Scribe will produce the above Admission Ticket before the Principal of the Examination Centre concerned on the day of the examination. The Principal will allow the candidate to avail the help of the Scribe by giving necessary direction to the invigilators concerned. The student will produce his Hall Ticket before the Invigilator in the Examination Hall for verification. He should not communicate with anyone other than the Invigilator and candidate during the examination. Service of Scribe cannot be used for viva-voce examination and practical examination.

The council approved the abovenorms for providing Scribe for physically handicapped/ mentally challenged candidates appearing for All India Trade Test (AITT) for Craftsmen Training Scheme (CTS) as well as Apprenticeship Training Scheme (ATS).

**ITEM 4103.6: Authorizing the Group- A officer of the State Directorate to sign the National Trade Certificate on behalf of Secretary, SCVT**

It was proposed that any one Group-A officer of the Directorate of Training of the State Government may be nominated/ authorized by the Secretary, State Council for Vocational Training (SCVT) for signing the NTCs on behalf of Secretary, SCVT.

The council approved the above proposal.

The meeting ended with a vote of thanks to the Chair by Director General of Employment and Training.



**ANNEX-I****Attendance Record of Participants in the 41<sup>th</sup> NCVT Meeting dated 30th April, 2014**

S.No	Name of Member NCVT / Representative and Designation	Contact no.	E-mail
1.	Shri Oscar Fernandes, (Chairman) Minister of Labour & Employment ,DGE&T,Shram Shakti Bhawan, Rafi Marg, New Delhi		
2.	Smt. Gauri Kumar Secretary, Labour & Employment, DGE&T Shram Shakti Bhawan, Rafi Marg, New Delhi		
3.	Shri A.K.Sinha, Addl. Secretary,Labour & Employment, DGE&T,Shram Shakti Bhawan, Rafi Marg, New Delhi		
4.	Shri Alok Kumar,Director General of Employment & Training /Joint Secretary,DGE&T,Shram Shakti Bhawan, Rafi Marg, New Delhi		
5.	Shri. R.L Singh, Dy. Director General (Training) DGE&T, Shram Shakti Bhawan, Rafi Marg, New Delhi		
6.	Shri. Saravanabhava,Dy. Director General (Apprentice Training),DGE&T,Shram Shakti Bhawan, Rafi Marg, New Delhi		
7.	Shri Deepankar Mallick,Director of Training, DGE&T, Shram Shakti Bhawan, Rafi Marg, New Delhi.		
8.	Smt. Jaya Dubey, Add. Commissioner, Ministry of Textiles,Udyog Bhawan New Delhi.	011-2361865	<a href="mailto:Jaya.dubey@nic.in">Jaya.dubey@nic.in</a>
9.	Sh. Alok Sahu , Manager (TS), representative of Department of Chemicals and Petrochemicals, Ministry of Chemicals and Fertilizers, Shastri Bhawan,New Delhi – 110115	0130-2203000	<a href="mailto:murthal@cipet.gov.in">murthal@cipet.gov.in</a>
10.	Sh.R.K.Rai,Director, (Micro, Small and Medium Enterprises),Ministry of Micro, Small and Medium EnterprisesGovt. of India 'A' Wing, 7th Floor, Room No. – 723-A, Nirman Bhawan, New Delhi – 110108	011-23062561	<a href="mailto:rk.rai@nic.in">rk.rai@nic.in</a>
11.	Shri Hari Prasannade, Director , Technical Education & Training Deptt. Govt. of West Bengal.	033-23245621, 2853	<a href="mailto:directorbengal@yahoo.com">directorbengal@yahoo.com</a>

12.	Shri VijayKumar Gautam, Commissioner, Directorate of Vocational Education.	022-27564892	<a href="mailto:vkglas@gmail.com">vkglas@gmail.com</a>
13.	Shri Rajeshwar Prasad Singh, Director (E&T) Govt. of Bihar.	09431022052 0612-2215142	<a href="mailto:detbihar@gmail.com">detbihar@gmail.com</a>
14.	Shri Narendra Gupta, Dy. Director, Directorate of Technical Education, Rajasthan	9460242993	
15.	Shri Rahul Dev ,Add.Director, Directorate of Training & Employment , U.P	945305564	
16.	Shri Rajan Dogra, Principal, Technical Education Deptt. U.T, Chandigarh.	0172-2740250	
17.	Shri Surender Kumar Khanddwai, Dy. Director, Directorate of Technical education, Rajasthan, Jodhpur.		<a href="mailto:Sk1910@gmail.com">Sk1910@gmail.com</a>
18.	Shri R.S.Rathore, Superintendent (DTE), Directorate of Technical education, Rajasthan, Jodhpur.		
19.	Shri Naval Kishore Verma, group Instructor, Technical Education deptt .U.T, Chandigarh		<a href="mailto:navalinfo@gmail.com">navalinfo@gmail.com</a>
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23.	Dr. Vijay Singh Chauhan C-1, Sector 12, Noida, Uttar Pradesh	98100046962	<a href="mailto:drvsc09@yahoo.com">drvsc09@yahoo.com</a>
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26.	Mrs. Tharahai Cuthbert Anbuaham, 138, Ganeshpuram, Negercoil, Kanyakumari District, Tamilnadu - 629001	9944423287	<a href="mailto:tharahai@yahoo.co.in">tharahai@yahoo.co.in</a>



27.	Shri Sohan Lal Gupta, All India Secretary, Bharatiya Mazdoor Sangh, Mini Bank, Pehwa, Distt. Kurukshetra – 136128 (Haryana)	9416292072	<a href="mailto:sohanlalbms@gmail.com">sohanlalbms@gmail.com</a>
28.	Shri Arun Kumar Jha ,ADDL General Manager (HRDC), Human Resource Development Centre, Bharat Heavy Electricals Limited Ramachandrapuram, Hyderabad – 502032, Andhra Pradesh.	9490167335	<a href="mailto:akjha@bhelhyd.co.in">akjha@bhelhyd.co.in</a> ,
29.	Shri Parameshwaran Balakrishnan , Head ( Employee Relations & CSR), Tata Motors Ltd, 1 Forbes, 5th Floor, Dr. V.B Gandhi Marg, Fort, Mumbai 400 001.	9167773563	<a href="mailto:param@tatamotors.com">param@tatamotors.com</a> ,
30.	Shri T.M.Balabrishnan PS TO MoS (L&E)		

### Officials of DGE&T Who attended the 41<sup>st</sup> NCVT meeting

31.	Shri Sunil Kumar Gupta, Director (TT Cell)		
32.	Shri P.N.Yadav, JDT		<a href="mailto:prabhu.nath@nic.in">prabhu.nath@nic.in</a>
33.	Shri.M.C.Sharma ,JDT		
34.	Shri Sukhdev Singh, JDT		
35.	Shri S.C.Sharma, JDT		
36.	Shri Anil Grover, JDT		
37.	Shri Mihir Kumar Parial, JDT		
38.	Shri V.K.Shukla, JDT		
39.	Shri Naresh Chandra, JDT		
40.	Shri J.P.Meena, JDT		<a href="mailto:Meena.jagdish@nic.in">Meena.jagdish@nic.in</a>
41.	Shri.Sanjay Kumar, JDT		<a href="mailto:Sanjay.dget@gmail.com">Sanjay.dget@gmail.com</a>
42.	Smt. Anita Srivastava, DDT		
43.	Smt.Punita Bhatia , DDT		
44.	Shri Amrit Pal Singh, DDT		
45.	Shri V.K Saksena , DDT		
46.	Shri Sushil Kumar, DDT		
47.	Shri.A.K Gandhi, T.O		
48.	Ms. Lata Dawar, PPS to DDG(T)		
49.	Ms. Kanika, PA to DT		

Following minimum Qualifications (academic as well as technical) for appointment of vocational instructor in ITIs/ ITCs for trades under CTS are proposed.

Qualification		Experience in trade relevant field after technical qualification
Academic	Technical	
10 <sup>th</sup> class pass or equivalent	i.*Degree in Engineering / **Three year Diploma in appropriate branch of trade concerned  or  i. National Apprenticeship Certificate in trade or National Trade Certificate in trade and  ***ii. National Craft Instructor Certificate	One year for degree and two years for Diploma.       Three years for NAC/ NTC

\* Degree should be from recognized University.

\*\* Diploma should be from recognized Board/ Institution

\*\*\* for those trades where courses under Crafts Instructor Training Programme are available.